



MACHINE TOOL TECHNOLOGY

SCHOLARSHIP GUIDELINES & APPLICATION INFORMATION

The purpose of the HORTON Scholarship Program is to assist deserving students willing to enroll in a Machine Tool Technology related curricula at a public, regionally accredited community or technical college (or equivalent training to pursue a machining career). Horton, Inc. hopes that the program will interest students in careers in the machine tool industry and will demonstrate the interest of Horton in local academic institutions. Each scholarship provides for tuition, books and related academic fees, as determined appropriate by Horton, in an amount **up to \$3,500**, for a full-time student for one academic year. Student selection will be in compliance with all applicable EEO/AA requirements and guidelines. Students may apply for and be accepted for a scholarship in more than one academic year.

All applicants must complete the following to be considered:

1. Application Form, High School Transcript, and College Transcript (if applicable)
2. Two (2) Letters of Recommendation
3. Brief Essay

Eligibility Criteria

1. Must be enrolled in a technical school program closely related to machine tooling.
2. Must have average minimum high school GPA of 2.5 on a 4.0 scale. (or equivalent)
3. Must be interested in a career as a machinist and plan to obtain a two year diploma or degree in a machine tool related field.
4. If employment is offered, it will be contingent upon post-offer physical results. (See below regarding employment).
5. Proof of acceptance and documentation of tuition and fees must be submitted to Horton before funds are dispersed.
6. The Promissory Note must be completed and submitted before funds are dispersed.
7. The Authorization for Release of School Information must be completed and returned to Horton before funds are dispersed.
8. All materials must be submitted by the **deadline of May 31, 2012**

Summer Employment

Recipient of the scholarship is required to work at Horton, Inc. for a minimum of 10 weeks during the summer months before and/or after the academic term for which the scholarship is awarded, if:

- 1) there is a job available in a position for which the recipient is qualified; and
- 2) Horton refers the scholarship recipient for hire to the temporary personnel agency that hires individuals to work at Horton.

An offer of employment for the summer months is not guaranteed. If summer employment is offered to the scholarship recipient, and the scholarship recipient refuses employment, all funds advanced by Horton must be paid back in full immediately per the terms of the Promissory Note.

If a job is offered, the scholarship recipient will be compensated for summer employment at a rate of pay that is consistent with that paid to other temporary workers. Additionally, if Horton refers a scholarship recipient for hire to the temporary personnel agency that hires individuals to work at Horton, employment may be for some period other than 10 weeks. All individuals hired by the temporary personnel agency to work at Horton are employed at will.

Regular Full-Time Employment

Upon educational program completion, recipient of the Horton-sponsored scholarship is required to work at Horton, Inc. if:

- 1) at the time of graduation, there is a job available in a position for which the recipient is qualified; and
- 2) Horton chooses to hire the scholarship recipient (graduate).

An offer of regular full-time employment is not guaranteed. If regular full-time employment with Horton is offered to the recipient/graduate, the recipient of a one-year scholarship must remain employed for one year or more at regular full-time status, and the recipient of a two-year scholarship must remain employed for two years or more at regular full-time status. All Horton employees are employed at will.

If regular full-time employment with Horton is offered to the recipient/graduate, and the graduate refuses employment, all funds advanced by Horton must be paid back in full immediately per the terms of the Promissory Note. If the graduate voluntarily terminates employment before completing the required years of service, Horton will pro-rate the amount of monies owed to the Company per the terms of the Promissory Note.

Other Requirements

Recipient must complete a machine tool technology program within 2 years of commencing the program, maintain a 2.5 or higher GPA (or equivalent), and provide Horton with academic records and proof of tuition, book payments, and related academic fees (for approval) no later than one month after the end of each semester. If, at any time during the course of study, the scholarship recipient drops out of the machine tool technology program or school, drops below the minimum GPA, or fails to timely provide Horton with the required academic and payment records, ALL funds advanced by Horton must be paid back in full immediately per the Promissory Note.



**MACHINE TOOL TECHNOLOGY
SCHOLARSHIP APPLICATION**

1. Name _____ Soc. Sec.# _____
Address _____
City, State, Zip Code _____ Phone (____) _____
Are you authorized to work in the United States? _____ Yes _____ No
2. Name of High School _____
Complete address _____
City, State, Zip Code _____ Phone (____) _____
High School Advisor _____ Phone (____) _____
3. High School Graduation Date _____ High School GPA _____
SAT/Technical Score _____ Date taken _____
4. Name of school/college you plan to, or currently, attend _____
Complete address _____
City, State, Zip Code _____
Major subject of study _____ Anticipated Graduation _____
Name of Technical school/college advisor _____
Yearly Projected Costs: Tuition _____ Books _____ Other _____
5. List activities in which you have participated: personal, in school, church, and the community.
Include any offices held and any recognition received.

6. List all past and present employment (newspaper carrier, baby sitting, etc. included).

7. Give names, address, phone numbers, and relationship of three references that Horton may contact by phone:

A. _____

B. _____

C. _____

8. _____ **WRITE** and **ATTACH** a brief essay (typed - 250-500 words) describing your reasons for desiring a career as a machinist.

9. _____ **OBTAIN** and **ATTACH** two (2) Letters of Recommendation using the enclosed forms. (May not be the same people listed as references listed above.)

I am applying for the Horton Scholarship and understand and agree to the requirements. I also agree to grant Horton access to my academic records as stated on the attached Authorization for Release of School Information.

Signature: _____ Date: _____

Return completed application materials (together in one packet) by May 30, 2012 to:

Horton, Inc.
Attn: Denise Wieker, Human Resources Manager
10840 423rd Avenue, PO Box 50
Britton, SD 57430

If you have any questions, please contact Denise Wieker at 605-448-3307 or denise.wieker@hortonww.com



**MACHINE TOOL TECHNOLOGY SCHOLARSHIP
LETTER OF RECOMMENDATION**

Name of Applicant: _____

Address: _____

Do you recommend technical college training for applicant? Yes _____ No _____

Please state your reasons in support of your response below. To ensure a complete appraisal of the applicant, please discuss their strong and weak points, character, personality, abilities, adaptability to new conditions, seriousness of purpose, and the probability of success in further study.

Length of time you have personally known this applicant: _____

Your relationship to this applicant: _____

Printed Name: _____ Signature: _____

Position or Title: _____ Date: _____

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